

Student Teaching Preparation Stages 2019-2020

STAGE I Application	STAGE II Academic Clearance	STAGE III Student Teaching Approval
<p>Complete the following. Place all documents in the ST Application folder and submit to the Office of Field Experiences and Student Teaching (COE-223) by the appropriate deadline:</p> <ol style="list-style-type: none"> 1. 1 copy of Online EdTrack application at: education.depaul.edu>St Resources>Online Tools>EdTrack Print page after entering data. 2. DePaul Official Transcript - 1 copy 3. Official undergraduate transcript-1 copy (graduate students) 4. Student Teaching Resume - 1 copy, 1 page (find samples at: education.depaul.edu>Student Resources>Student Teaching>Student Teaching Materials>Resources) 5. Writing Sample - 1 copy, 1 page in length <p style="text-align: center;">PLEASE BE AWARE</p> <ul style="list-style-type: none"> * 2 school choices - if not accepted in either you will be placed in an appropriate school (schooldigger.com) * Cannot student teach in a school you attended or a child/relative attends/works. * Criminal Background Check, Proof of Medical Insurance, Interviews, Separate Applications may be required. * CPS Student Teachers complete CPS Online Registration. * Once accepted, placements cannot be changed. * 100% attendance is required. <p style="text-align: center;">Director of FE & ST - kliston@depaul.edu ECE, EE, SEE - aporte13@depaul.edu MGE, PE, SE, WL - amcwill2@depaul.edu</p> <p style="text-align: center;">Check EdTrack regularly for updates. Keep contact info current in Campus Connection under Demographic Portfolio</p> <p style="text-align: center;">Questions? Contact the Office of Field Experiences & Student Teaching at 773.325.7768 or email kliston@depaul.edu</p>	<p>Academic audit will verify you have completed the following:</p> <ol style="list-style-type: none"> 1. Achieved Advanced Standing by meeting requirements & submitting petition form. 2. Verify that you have completed ALL courses required of the program. 3. Passing TAP, Content Area Test, OPI if World Language 4. No outstanding course or grade issues. 5. Undergraduates must have a cumulative GPA of at least 2.50, and major GPA of at least 2.75. Graduate students must have at least 3.0 DePaul GPA. C- in an Education course will have to be repeated. Will have to defer ST until C- course has been passed with C or higher. 6. World Language students must complete the Oral Proficiency Interview (OPI) and indicate DePaul on the form). <p style="text-align: center;">Endorsements:</p> <p>Endorsements not reviewed prior to Student Teaching must be processed by ISBE after licensure. Forms are available at education.depaul.edu>Students Resources>Policies&Forms>processed by ISBE after licensure. Forms are available at Forms Library</p> <p style="text-align: center;">Questions? Contact Advising at 773.325.4409.</p> <p style="text-align: center;">TAP & CONTENT TESTS register for Illinois Licensure Testing System at: www.il.nesinc.com You will have at least two opportunities to take and pass the Content Test before the Academic Clearance Deadline. Check the Dates and Deadlines schedule for the last date to take the test and still be eligible for Student Teaching.</p> <p style="text-align: center;">For assistance in test preparation, visit the Academic Success Center COE-270 contact Nora Murphy at nmurphy4@depaul.edu.</p>	<p>In order to be registered for Student Teaching and the Capstone/Seminar, the following must be completed by the deadline:</p> <ol style="list-style-type: none"> 1. TB test - Results cannot be more than 90 days from when you will be entering the school (for everyone). Fax results to 773.325.4744. For test, go to Walk-In Clinic at: Target, CVS, Walgreens, Board of Health, or Sage Clinic 2 months before you begin Student Teaching. 2. Required Number of Field Experience Hours (by program) logged on FEDS - The Office of Field Experiences and Student Teaching will audit FEDS and approve hours one month before student teaching. <p style="text-align: center;">COOPERATING TEACHER INFORMATION Information will be in the Cooperating Teacher Corner on D2L. Please e-mail these forms to your Cooperating Teacher at least one month prior to Student Teaching. e-mail completed forms to kliston@depaul.edu end of ST qtr. Information& forms for Student Teachers will be available on Student Teaching site in D2L.</p> <p style="text-align: center;">REGISTRATION FOR STUDENT TEACHING & CAPSTONE/SEMINAR The Office of Field Experiences & Student Teaching will register you approximately one month prior to Student Teaching for Student Teaching and for Capstone (Undergraduates)/Seminar (Graduate) courses.</p> <p style="text-align: center;">Tuition is required for Student Teaching and for the Capstone (Undergraduates)/Seminar (Graduate) courses. The \$300 edTPA fee will be charged to your account. If you have financial aid it might get picked up depending on the FA package. If it is not picked up, it will be your responsibility to pay the edTPA testing fee. Questions? Contact the Office of Field Experiences & Student Teaching (COE-223) at 773.325.7768. or email kliston@depaul.edu.</p>

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