

Student Teaching Preparation Stages 2021-2022

STAGE I Application

Complete the following. Place all documents in the ST Application folder and submit to the Office of Field Experiences and Student Teaching (COE-223) by the appropriate deadline:

1. 1 copy of Online EdTrack application at: education.depaul.edu>St Resources>Online Tools>EdTrack
Print page after entering data.
2. DePaul Official Transcript - 1 copy
3. Official undergraduate transcript-1 copy (graduate students)
4. Student Teaching Resume - 1 copy, 1 page (find samples at: education.depaul.edu>Student Resources>Student Teaching>Student Teaching Materials>Resources)
5. Writing Sample - 1 copy, 1 page in length (Philosophy Of Education or Why I Want To Be A Teacher)

PLEASE BE AWARE

- * 2 school choices - if not accepted in either you will be placed in an appropriate school (schooldigger.com)
- * Cannot student teach in a school you attended or a child/relative attends/works.
- * Criminal Background Check, Proof of Medical Insurance, Interviews, Separate Applications may be required.
- * CPS Student Teachers complete CPS Online Registration.
- * **Once accepted, placements cannot be changed.**
- * **100% attendance is required.**

**Director of FE & ST - kliston@depaul.edu
ECE,EE,MG, PE-jhamil18@depaul.edu
SE,SPED,WL - ekienitz@depaul.edu**

Check EdTrack regularly for updates.

Keep contact info current in Campus Connection under Demographic Portfolio

Questions? Contact the Office of Field Experiences & Student Teaching at 773.325.7768 or email kliston@depaul.edu

STAGE II Academic Clearance

Academic audit will verify you have completed the following:

- * Verify that you have completed ALL courses required of the program.
- * Passed the Content Area Test, OPI if World Language & Content
- * No outstanding course or grade issues.
- * Undergraduates must have a cumulative GPA of at least 2.50 and major GPA of at least 2.75.
- * Graduate students must have a cumulative GPA of at least 3.0
- * C- in an Education course will have to be repeated and Student Teaching deferred until course has been passed with C or higher.
- * World Language students pass Content & must complete the Oral Proficiency Interview (OPI) and indicate DePaul on the form.

Endorsements:

Endorsements not reviewed prior to Student Teaching must be processed by ISBE after licensure. Forms are available at education.depaul.edu>Students Resources>Policies & Forms>Forms Library

Questions? Contact Advising at 773.325.4409.

CONTENT TESTS

register for Illinois Licensure Testing System at:

www.il.nesinc.com

You will have at least two opportunities to take and pass the

Content Test before the Academic Clearance Deadline.
Check the Dates and Deadlines schedule for the last date to take the test and still be eligible for Student Teaching.

For assistance in test preparation, visit the Academic Success Center COE-270 contact Nora Murphy at nmurphy4@depaul.edu.

STAGE III Student Teaching Approval

In order to be registered for Student Teaching and the Capstone/Seminar, the following must be completed by the deadline:

1. TB test - Results cannot be more than 90 days from when you will be entering the school (for **everyone**). Go to Walk-In Clinic at: Target, CVS, Walgreens, Board of Health, or Sage Clinic 2 months before ST
2. Required Number of Field Experience Hours (by program) logged in FEDS.

COOPERATING TEACHER INFORMATION

Information will be in the Cooperating Teacher Corner on D2L. Please e-mail these forms to your Cooperating Teacher at least one month prior to Student Teaching. e-mail completed forms to kliston@depaul.edu end of ST qtr.

Information & forms for Student Teachers will be available on Student Teaching site in D2L.

REGISTRATION FOR STUDENT TEACHING & CAPSTONE/SEMINAR

The Office of Field Experiences & Student Teaching will register you approximately one month prior to Student Teaching for Student Teaching, Capstone/Seminar,

EDU 95 and for SER 96, if SPED

Tuition is charged during Student Teaching

The \$300 edTPA fee will be charged to your account.

edTPA fee might get picked up depending on FA package.

If it is not picked up, it will be your responsibility to pay the fee. Apply for Student Teaching Scholarship 1st night of ST.

Handbook: depaul.digication.com login username & password click on edTPA logo. Click on correct Handbook

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