

Graduate Student Course Request

DePaul University College of Education

Name _____ DePaul ID: _____ Date: _____

Email: _____ Quarter: _____

Degree Seeking: Program: _____

Licensure Only: Program: _____

Please indicate type of request:

- The course I intend to take is a 100, 200, or 300 level course at DePaul. This course is to fulfill licensure requirements in my content area, for gen eds, or for personal interest. I understand this course does not fulfill degree requirements; therefore, I need to register for the course as an undergraduate student. I understand I will receive undergraduate credit for this course (and be charged undergraduate tuition), it will not impact my graduate GPA, and I will not be eligible for federal financial aid for this course. I will register myself for this course as an undergraduate student.

Effective Summer 2012—If Summer 2012 or later is your first time taking an undergraduate course, please indicate below that you need an undergraduate status set up for you.

- Yes, this is my first undergraduate course. Please set up an undergraduate status for me.
 I already have an undergraduate status.

- The course I intend to take is a 300 level course at DePaul. This course fulfills a graduate level content area requirement for the degree and I need to earn graduate credit (and pay graduate tuition) for this course. Please indicate the course or courses below. I will register myself once permission is granted.

Note: This applies to T&L Secondary programs only and a maximum of 1 to 3 courses can be taken for the degree, depending on your subject area. If you are unsure, please check with your advisor. Only T&L degree seeking students can select this option. Requests MUST be in advance of completion of the course.

Course #1 _____

Course #2 _____

Signature: _____ Date: _____

Submit completed form to [your advisor](#).

You can hand deliver, send US mail, fax, or scan and email to your advisor.

Deadline: last day to add classes for the term.

DePaul University
College of Education
2247 N. Halsted, Suite 140
Chicago, IL 60614
Fax: 773-325-7713

FOR OFFICE USE ONLY

Deny / Approve _____