Advanced Standing Exception Request Form
DePaul University College of Education

Name ___________________________ DePaul ID: __________________

Email: ___________________________ Date: __________________

Requests for exception based on not meeting the minimum GPA will not be considered. Course prerequisites will be enforced. This is an exception for the advanced standing requirement only.

PART I: Reason for Exception (select one)

_____ I have not passed the TAP test but I am registered for the TAP test on the following date:*
________________________________

* Please note that if you do not pass the TAP test you must participate in workshops or tutoring sessions offered by the Academic Success Center during the next quarter.

_____ I have submitted my ACT/SAT scores** to ISBE to be counted in lieu of the TAP. Scores were sent on: __________________. My composite score is: _______. Test was taken on: ____________.

**ACT and SAT scores must include a writing component to qualify. Minimum composite score for ACT plus writing is 22 and minimum composite for SAT (with writing) is 1030 (critical reading & math). Test cannot be older than 10 years and must be submitted to ISBE for approval. Instructions available at http://www.isbe.net/licensure/html/testing.htm

PART II: Course selection

This exceptions is limited to TWO Advanced Standing courses for the next quarter (including summer). If the course has a required lab or ECE internship, indicate that course as well. Courses must be open/available to apply the exception. Please list Education courses only.

Course #1: ___________________________ Section: __________________

Course #2: ___________________________ Section: __________________

I acknowledge that this is an exception to academic policy and that continuation in Advanced Standing courses is based on TAP test and meeting the minimum GPA requirement.

There is no guarantee that I will be able to apply the courses to a future degree if the TAP test is not completed successfully.*

Signature: ___________________________ Date: __________________

* Depending on GPA, undergraduate students may choose to elect a non-licensure education degree program. This option is currently not available for graduate students. Graduate students may elect to apply for admission to another Education program.

Submit completed form to your COE Academic Advisor.

Deadline: last day to add classes for the term.

or mail to the following address:
DePaul University
College of Education
2247 N. Halsted, Room 140
Chicago, IL 60614