

Dear Student Teacher Candidates,

Welcome to the Office of Field Experiences & Student Teaching (FEST) located in COE-223! If you would like to student teach in Winter 2024 or in Spring 2024, please complete the Student Teaching Application in EdTrack ([education.depaul.edu](https://education.depaul.edu)>**Student Resources**>**Quick Links**>**EdTrack**). Answer the demographic questions then complete the items on the Student Teaching Application page including your two school choices. Please call (773-325-7768) or send an e-mail ([kliston@depaul.edu](mailto:kliston@depaul.edu)) if you need assistance with anything.

Next, please e-mail the following to [kliston@depaul.edu](mailto:kliston@depaul.edu) as attachments in one e-mail, **not** piece by piece:

- Consent for Release of Transcripts (FERPA form)
- Student Teaching Resume – **1 page** (review examples found at Creating Your Student Teaching Resume)
- Official transcript (pdf) <https://offices.depaul.edu/depaul-central/records/transcripts/Pages/default.aspx> from DePaul and any other universities attended e-mail to [kliston@depaul.edu](mailto:kliston@depaul.edu)
- Writing Sample – **1 page** (Philosophy of Education or Why You Want To Be A Teacher)

Please e-mail these documents to [kliston@depaul.edu](mailto:kliston@depaul.edu) on or before March 3, 2023 at 5:00 pm in order to be eligible to student teach in Winter 2024 or in Spring 2024.

Review your edTPA Handbook, Making Good Choices, Thinking Organizer and Understanding the Rubric Level Progressions.

Thank you.

Best regards,

Kate Liston  
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773-325-7768  
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