



Get the Facts

Type 73 Certificate w/ School Counselor Endorsement Requirements

Individuals seeking the Type 73 certificate with the School Counselor endorsement must:

1. complete an approved school counseling program at an Illinois institution
2. hold a Master's or higher degree in School Counseling, another counseling or related field, or an educational field
3. complete the required practicum and internship hours
4. hold or be qualified to hold a teaching certificate OR complete as part of an approved program coursework to acquaint students to the schools
5. pass the Basic Skills (#300) and School Counselor (#181) content tests

See the Illinois State Board of Education (ISBE) Guide to Certification Requirements for more detailed information: <http://www.isbe.state.il.us/certification/requirements/toc.htm>

Certification Tests:

Students register for the required certification tests through the Illinois Certification Testing System's website (ICTS). Please visit <http://www.icts.nesinc.com/> for more information.

The Type 73 certificate with the School Counselor endorsement requires the Basic Skills test (#300) and the School Counselor content-area test (#181). *Students who have already taken the Basic Skills test for their teaching certificate need not take the Basic Skills test again as long as their certificate is valid at the time they apply for the Type 73 certificate. **Students who have transferred their teaching certificates from out-of-state may be required to take the Illinois Basic Skills test for the School Counselor certificate - please check with ISBE and your academic advisor.

Students must pass all tests prior to certification.

Application Steps:

Upon completion of the Type 73 certificate program, students must apply for their certificate. Students must complete a certificate application, which can be found on ISBE's website: <http://www.isbe.state.il.us/> Once on ISBE's home page, look for the "Forms" link on the blue menu bar at the top of the screen. Click on "Forms", then click on "Certification." You must complete the "73-03D School Service Personnel or Administrative" application form.

You will need to submit the following information to the Certification Officer to have your application materials processed:

1. Completed and signed application form (73-03D)
2. Copies of passing test scores for the Basic Skills and the School Counselor content tests

Your materials will be reviewed, and if approved, the seal of the university will be applied to your application form. The student will then submit the sealed application form, official transcripts, and a money order to ISBE to receive the actual certificate.

** Certification requirements are subject to change per the discretion of the Illinois State Board of Education (ISBE).*

Certification Officer

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